

Center Name: USAR, GGSIPU, EDC

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI

Duty Chart for the End Term Theory Examination - May 2025

Center Code: 190

USAR USAR USAR 27 USAR USAR USAR 30 USAR 29 USAR 28 USAP JSAR 33 JSAR 32 USAR 26 USAR 24 USAR 23 USAR 21 USAP USAP USAP 18 USAP 17 USAP 15 USAP 14 USAP USAP USAP USAP USAP USAP 12 USAP USAP 8 USAP Reporting Time for Morning (M) shift: 09:30 AM and Reporting Time for Evening (E) shift: 01:30 PM in Control Room : A-102 JSAP 6 USAP 5 25 22 20 19 SrNo FacultyName Dr. Manoj Kumar Dr. Pooja Rana Dr. Pushp Kumar Baghel Ms Chetana Hooda Dr. Ravi Butola Dr. Ashish Joshi Dr. Amit Choudhary Dr. Rubiya Banoo Dr. Manisha Parlewar Dr Arti Singh Dr Atul Tripathi Dr. Jyoti Dr. Renu Dalal Dr. Rahul Johari Prof. Abha Aggarwal Prof. Kriti Batra Sh. Akhil Dass Prof. Ajay Singh Singholi Ms. Hemlata Ms. Aditi Kundu Ms. Rashi Gupta Sh. Gaurav Kumar Mishra Ms. Sajida Shahnum Ms. Jyoti Singh Sahil Pahal Dr. Dilip Singh Kushwaha Sh. Parvesh Kumar Ms. Anju Mani Kalita Ms. Sonali R. Chandra Sh. Anurag Giri Ms. Rekha Bhaskaran Sh. Avtar Singh Dr. Charu Nangia Ms. Neha Pareek Dr. Shweta Manchanda Assistant Professor Professor Professor Associate Professor Professor Assistant Professor Associate Professor Assistant Professor Associate Professor Associate Professor Associate Professor Designation DATE 31.05.2025 ≤ 02.06.2025 20 02.06.2025 ≤ 03.06.2025 m 03.06.2025 ≤ 04.06.2025 04.06.2025 42 ≤ 05.06.2025 m 05.06.2025 23 ≤ 06.06.2025 20 06.06.2025 30 ≥ 09.06.2025 09.06.2025 32 ≤ 10.06.2025 m 10.06.2025 ≤ 11.06.2025 m 11.06.2025 40 12.06.2025 12.06.2025 13.06.2025 32 ≥ 14.06.2025 26 m 14.06.2025 ≤ 16.06.2025 m 16.06.2025 35 ≤ 17.06.2025 m 18.06.2025 ₹ 19.06.2025 6 Date: 27/05/2025 20.06.2025 25 m 23.06.2025

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI Duty Chart for the End Term Theory Examination - May 2025



Center Code: 190

Center Name: USAR, GGSIPU, EDC

Reporting Time for Morning (M) shift: 09:30 AM and Reporting Time for Evening (E) shift: 01:30 PM in Control Room : A-102

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Reporting Time for Morning (M) shift: 09:30 AM and Reporting Time for Evening (E) shift: 01:30 PM in Control Room : A-102

USMC USMC 86 USMC USMC USMC 81 USMC 80 USMC USMC 78 USDI 75 School SrNo FacultyName USMC 84 USMC 77 USMC 76 83 82 79 Dr. Sweta Singh Dr. Tanu Dang Mr. Narendra Singh Mr. Ampika Prasad Pradhan Astt. Prod-Radio Dr.Sarveshwaram Krishnam Producer-Print Dr. Bachha Babu Dr. Deepak Sharma Dr. Riyaz Arshad Nazish Dr. KavitaKoli Dr. S. D. Tripathi Dr. Sachin Bharti Ms. Annapurna Mallick Dr.KulveenTrehan Assistant Professor Producer- TV Cameraman Gr-I Producer-Radio Associate Professor Associate Professor Video Editor Associate Professor Associate Professor Associate Professor Assistant Professor Designation Δ Τ DATE ≥ 02.06.2025 ≤ 03.06.2025 m 03.06.2025 ≤ 04.06.2025 m 04.06.2025 05.06.2025 06.06.2025 06.06.2025 ≥ 09.06.2025 09.06.2025 ≤ 10.06.2025 10.06.2025 ≤ 11.06.2025 m 11.06.2025 40 Ζ 12.06.2025 12.06.2025 13.06.2025 ≤ 26 m 14.06.2025 ≤ 16.06.2025 m 16.06.2025 17.06.2025 35 18.06.2025 26 ₹ 19.06.2025 Date: 27/05/2025 20.06.2025 25 m 21.06.2025 m 23.06.2025

Note

- 1) In the event of any emergency duty exchange, it is the responsibility of the faculty to arrange themselves. The concerned faculty member must inform Dr. Amrit Pal Singh of any such arrangements.
- 2) Faculty members are requested to report 30 mins before the start of exam.

Prof. A. K. Sani ter Superintendent

Center Superintendent GGSIPU, EDC

- 1. Dean USAP, USAR, USDI, USMC, for dissemination of information to all the faculty members.
- 2. Guard file



UNIVERSITY SCHOOL OF AUTOMATION AND ROBOTICS GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY (NAAC A++)

EAST DELHI CAMPUS, SURAJMAL VIHAR, DELHI- 110032





Date: 27-05-2025

NOTICE: Conduct End Term Exam, May-June 2025

The End Term Examination May-June 2025 for all the courses taught in the University Schools of Studies at the East Delhi Campus commences in May - June 2025. The Examinations have been scheduled in two shifts, i.e. the morning shift from 10:00 AM to 01.00 PM and the afternoon session from 2:00 PM to 5:00 PM.

Conduct of Examinations in the university process is of utmost importance. Faculty members play a vital role in conducting exams with full integrity and ensuring a fair and secure testing environment for our students. Therefore, your cooperation and active participation is required to ensure the smooth conduct of End Term Examinations. Faculties are required to adhere to the following instructions regarding invigilation duties.

- The faculties, whose duties are assigned herein below, should necessarily report for invigilation duties at least 30 minutes before the scheduled time at examination centre, Room No. A102 Block A for the commencement of examinations to ensure smooth and orderly conduct of examinations.
- As per the previous practices, duties of the concerned faculties, as scheduled in the duty list, will also be intimated before the respective exam.
- In case, due to any unavoidable circumstances, it is not possible to report for duty, please inform the conduct in advance and provide a substitute faculty invigilator for the same. No Ph.D Scholar wil be allowed as replacement.

The duty chart for End Term Examinations May-June 2025 from 31st May - 23rd June 2025 is attached below. For any clarification, etc., the concerned Faculty may talk to

Dr. Amrit Pal Singh, Deputy Center Superintendent. USAR (9213530406)

Centre Superintendent, USAR(190)

Copy to:

- 1. All the Deans. USS at Dwarka campus with request for needful circulation to concerned faculty.
- 2. Controller of Examination-I.
- 3. Dean USAP, USAR, USDI, USMC, for dissemination of information to all the faculty members.
- 4. Project Director, UITS, with request for uploading/notifying this notice on GGSIP University Website.
- 5. Executive Engineer, UWD, with request to ensure continuous electricity and water supply during conduct of exams.
- 6. AR to Registrar
- 7. AR to Vice Chancellor
- 8. Security Officer, East Delhi Campus with request to ensure needful security arrangements at the examination centres and their entry points.